



# **DEPARTMENT OF ENGLISH** **MUHAMMED ABDURAHIMAN MEMORIAL** **ORPHANAGE (MAMO) COLLEGE**

[Govt. Aided First Grade College & Affiliated to University of Calicut.  
Re-Accredited by NAAC with A Grade]

## **CURRICULUM FOR CERTIFICATE COURSE** **CEREN002: ENGLISH** **COMPOSITION**

**OFFERED DURING THE**  
**ACADEMIC YEAR 2017-18**  
**[APPROVED BY ACADEMIC COMMITTEE, MAMO COLLEGE]**



MANASSERY, MUKKAM POST,  
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## DEPARTMENT OF ENGLISH

### CURRICULUM FOR CERTIFICATE COURSE - CEREN002

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## INSTITUTIONAL VISION, MISSION & OBJECTIVES 01



VISION

**VISION:** Build Scientifically Oriented, Intellectually Accomplished, Morally Upright and Socially Committed youth who can play a constructive role in Nation Building.



MISSION

**MISSION:** Intellectual, social and economic empowerment of the youth in general and women, minorities, orphans and the destitute in particular by providing quality, value-based higher-education.



OBJECTIVES

**OBJECTIVES:** Pursuit of Excellence, Harnessing technology, Thrust on value-based education, Nurturing Excellence and Moulding the youth for Nation Building



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# VISION, MISSION, OBJECTIVES & CORE VALUES OF THE DEPARTMENT 02



VISION

**VISION:** To be a prime centre for nurturing students into academically competent, aesthetically conscious, and socially committed youth.



MISSION

**MISSION:** Committed to empower and enrich students with understanding of language and literature and to instil value of critical reading and effective writing, through exploring the realms of literary genres across era.



**OBJECTIVES:** (a) Language Training: To build up students' listening, speaking, reading and writing skills in English. (b) Literature: To increase students' knowledge of English literature and broaden their international vision, in hopes of nurturing their cultural sensitivity in the humanities. (c) Linguistics: To introduce students to the structure, meaning and function of the English language. (d) Applied English: To improve spoken and written communication skills as a foundation for pursuing secondary professional skills, to meet the demands of career development and diversity in the present social milieu. (e) Maintaining Ethical Conscience through value based education.



VALUES

**CORE VALUES:** Academic and Aesthetic Excellence, Ethical Conscience, Service Mindedness, Professionalism and Global Outlook.



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## B.A ENGLISH LANGUAGE AND LITERATURE: PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)

# 03

The career and professional accomplishments attained by B. A English Graduates would reflect that the programme really prepared the graduates to deal with the real world, where they could apply and use the skills and knowledge they have learned to good use.

Specifically, the graduate would be able to:



**PEO1:** To provide students with the critical faculties necessary in an academic environment, while at job and in an increasingly complex and interdependent world.



**PEO2:** Proficiency - Graduates will demonstrate comprehensive knowledge of literature in their chosen domain. They will describe a range of literary techniques and rhetorical strategies used in texts, including their relationship to audience, purpose and cultural context.



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**PEO3:** Developing intellectual, personal and professional abilities through effective communicative skills; ensuring high standard of behavioural attitude through literary subjects and shaping the students socially responsible citizens.



**PEO4:** To educate the student in both artistry and the utility of the English language through the study of literature.



**PEO5:** Education for Learning- Graduates will showcase leadership qualities and diverse learning by cultivating versatile skills of teamwork, morality, ethics, communication and analytical skills.



**PEO6:** To make student aware of the different communicative skills and make them effectively communicate in written and spoken mode.



**PEO7:** Prospective Employment and Career Prospects-To empower graduates for employment in the fields of translation, content writing, teaching and orient them for research and higher studies.



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# B.A ENGLISH LANGUAGE AND LITERATURE: PROGRAMME SPECIFIC OUTCOME (PSOs)

# 04

On successful completion of a Bachelor Degree in English Language & Literature, the graduates would be able to:



**PSO1:** Communicate well, both verbal and written.



**PSO2:** Have command over English language and its linguistic structures.



**PSO3:** Apply critical frameworks to analyse the linguistic, cultural and historical background of texts written in English.



**PSO4:** Familiar with the conventions of diverse textual genres including fiction, non-fiction, poetry, autobiography, biography, Journal, film, plays, etc. and will be able to apply domain knowledge and expertise for enhancing research capabilities.



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# B.A ENGLISH LANGUAGE AND LITERATURE: PROGRAMME OUTCOMES (POs) 05

The students graduating from B.A English Language & Literature Programme should be able to:



**PO1: THEORIZING SOCIETY:** Students should be able to identify, analyze, interpret and describe the critical ideas, values, and themes that appear in literary and cultural texts.



**PO2: LITERARY HISTORY:** Demonstrate knowledge of literary terms, major periods, authors, genres, and theories.



**PO3: CRITICAL ANALYSIS:** Produce original insights about literature in a variety of forms, styles, structures and modes in scholarly practices with compelling explanatory power.



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**PO4: HISTORY OF LITERATURE:** Show knowledge of major literary works, periods, genres, and critical approaches to Indian, American, and World Literature.



**PO5: MULTI DISCIPLINARY APPROACH:** Articulate the relations among culture, history and texts.



**PO6: ENGLISH LANGUAGE TEACHING:** Be adept at teaching of English Language and literature as a career option.



**PO7: CREATIVE AND ACADEMIC WRITING:** Produce creative writing, rhetoric and composition for diverse needs of students and community nationally and internationally. Develop their critical thinking skills and creativity. Enhance their writing skills.



**PO8: THEORIZING LITERATURE:** Students should be able to apply critical and theoretical approaches to the reading and analysis of literary and cultural text in multiple genres.



**PO9: COMMUNICATION:** students should be able to write analytically in a variety of formats, including essays, research papers, reflective writings and critical review of secondary sources.



**PO10: ETHICS:** students should be able to ethically gather, understand, evaluate and synthesize information from a variety of written and electronic sources..



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**PO11: INDIVIDUAL AND TEAM WORK:** Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.



**PO12: LIFE-LONG LEARNING:** Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the ever-changing world of humanities.



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## CERTIFICATE COURSE

# CEREN002: ENGLISH COMPOSITION 06

## COURSE CURRICULUM

Course Name	English Composition
Course Code	CEREN002
Year	2017-18
Course Designer	Mr. Jasir K
Couse Duration	30 Hrs.
Course Schedule	June to September
Maximum Students Intake	60 Students



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#### 1. COURSE LEVEL

Foundational, skill-oriented certificate programme.

#### 2. PREREQUISITE

None.

#### 3. COURSE INTAKE & ADMISSION

Maximum 60 students will be given admission to the course based on First-Come-First-Serve basis. All the students of the MAMO College are eligible for free enrolment for the course. The enrolment notification will be issued for the course well in advance of the commencement of the course.

#### 4. COURSE COORDINATOR

Mr. Jasir K, Assistant Professor, Department of English

#### 5. COURSE PREAMBLE

Students will gain a foundation for college-level writing valuable for nearly any field. Students will learn how to read carefully, write effective arguments, understand the writing process, engage with others' ideas, cite accurately, and craft powerful prose.

#### 6. DURATION

Total Duration: 30 Hrs. [Contact Hrs. 15 Hrs., Course Woks: 8 and Assessment Works: 7]

#### 7. CURRICULUM FOCUS

Enhance the employability of the learners through curriculum enrichment for



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additional skill development.

## 8. COURSE OBJECTIVES

Learners are expected to

- (a) Summarize, analyse, question, and evaluate written and visual texts
- (b) Argue and support a position
- (c) Recognize audience and disciplinary expectations
- (d) Identify and use the stages of the writing process
- (e) Identify characteristics of effective prose
- (f) Apply proper citation practices
- (g) Discuss applying your writing knowledge to other writing occasions.

## 9. SKILL EXPECTED

On the successful completion of the course, learners will be able to:

- (a) Essay writing
- (b) Academic writing
- (c) Editing.

## 10. COURSE OUTCOMES

Upon the successful completion of the course, learners will be able to:



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CO No	Course Outcome(CO)	Skill/Knowledge Attainment Level Based on Revised Bloom's Taxonomy
CO1	Identify the conventions of academic writing, including integrating evidence and schools of citation.	Understand
CO2	Develop a foundation for college-level writing valuable for nearly any field	Apply
CO3	Analyze how to read carefully, write effective arguments, understand the writing process, engage with others' ideas, cite accurately, and craft powerful prose	Analyze
CO4	Develop your writing knowledge to other writing occasions	Create

## 11. MAPPING OF COs WITH PSOs AND POs

COs	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	1	1	2	1	1	1	1	1	2	3	1	2	1	1	2
CO2	1	1	2	1	1	1	1	1	2	3	1	2	1	1	2
CO3	1	1	2	1	1	1	1	1	2	3	1	2	1	1	2
CO4	1	1	2	1	1	1	1	1	2	3	1	2	1	1	2
AVG	1	1	2	1	1	1	1	1	2	3	1	2	1	1	2



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## 12. MODULE-WISE COURSE CONTENTS

### MODULE 1: THE WRITING PROCESS AND CRITICAL READING

**MODULE DURATION:** 6 Hrs. [Contact Hrs. 4 Hrs., Course Woks: 1 and Assessment Works: 1]

**MODULE CONTENT:** I am a writer, respond to other's writing, what is academic writing? understanding your writing process, active reading, school of citation, critical review writing

**MODULE OUTCOME:** To start our course, we will examine your own writing process and what it means to respond to the writing of others. We will also think about what academic writing means. This week will concentrate on the skill of reading critically. Additionally, we will learn about the conventions of academic writing, including integrating evidence and schools of citation. Finally, you are encouraged to write your own critical review.

### MODULE 2: VISUAL ANALYSIS

**MODULE DURATION:** 6 Hrs. [Contact Hrs. 3 Hrs., Course Woks: 2 and Assessment Works: 1]

**MODULE CONTENT:** What is a draft? Reading visual images, using images in scholarly writing, work-shopping writing, visual analysis writing workshop

**MODULE OUTCOME:** This week, the central topic is visual images in academic writing. The goal is to practice interpreting and writing about images convincingly. Finally, you will write your visual analysis and learn how to give meaningful feedback. Based on the feedback of your colleagues improve your visual analysis. After you receive feedback on your final submission, submit a self-reflection quiz about your experience writing this project.



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#### MODULE 3: CASE STUDY

**MODULE DURATION:** 6 Hrs. [Contact Hrs. 3 Hrs., Course Woks: 2 and Assessment Works: 1]

**MODULE CONTENT:** Annotated bibliography, spotlight video, avoiding plagiarism, intertextual conversations, case study writing workshops

**MODULE OUTCOME:** This week, various aspects of effective research will be discussed, such as creating an annotated bibliography, research strategies, and avoiding plagiarism. You will conduct research for your next project, a case study, contribute to an annotated bibliography, and submit your case study draft. In preparation for improving your case study, Professor Comer will present strategies of writing more cohesively. After receiving your final feedback, please submit a self-reflection about this project.

#### MODULE 4: TRANSFERRING WRITING PRACTICES, SKILLS, AND KNOWLEDGE TO NEW CONTEXTS

**MODULE DURATION:** 6 Hrs. [Contact Hrs. 3 Hrs., Course Woks: 2 and Assessment Works: 1]

**MODULE CONTENT:** Writing transfer, creative non-fiction spotlight on humanities, natural science, social science, academic writing

**MODULE OUTCOME:** This final week is dedicated to how to move forward with your writing and apply the skills learned in this course to new contexts. Your final assignment is a self-reflection about your development as a writer over the last several weeks.



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#### MODULE 5: REVISION AND QUIZ

**MODULE DURATION:** 6 Hrs. [Contact Hrs. 2 Hrs., Course Woks: 1 and Assessment Works: 3]

**MODULE CONTENT:** Practice exercise, final quiz, assignment

**MODULE OUTCOME:** You will be able to download certificate

#### REFERENCES:

1. Jacobs, Holly L. *Testing ESL Composition: A Practical Approach*. English Composition Program. Newbury House Publishers, Inc., Rowley, MA 01969, 1981.
2. Zamel, Vivian. *Teaching Composition in the ESL Classroom: What we can Learn from Research in the Teaching of English*. TESOL quarterly (1976): 67-76.

#### 13. DELIVERY MODE

The course employs multi-mode delivery mechanism including contact lecture, online videos, and online and offline course works.

#### 14. DELIVERY SCHEDULE

June to September.

#### 15. DETAILED COURSE DELIVERY PLAN

Hour	Delivery Mode and Activity	Topics to be Covered
1	Contact Hour - 1: Classroom Discussion	I am a writer, respond to other's writing
2	Contact Hour – 2 : Classroom Discussion	what is academic writing?, understanding your writing process



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Hour	Delivery Mode and Activity	Topics to be Covered
3	Contact Hour – 3 : Classroom Discussion	active reading, school of citation
4	Contact Hour – 4 : Classroom Discussion	critical review writing
5	Course Work – 1: Course Assignment	Course Assignment on Review writing
6	Assessment Hour - 1	Assessment test 1
7	Contact Hour – 5 : Classroom Discussion	What is a draft?,
8	Contact Hour – 6 : Classroom Discussion	reading visual images, using images in scholarly writing,
9	Contact Hour – 7 : Classroom Discussion	workshopping writing, visual analysis writing workshop
10	Course Work – 2: Course Assignment	Course Assignment on workshopping writing
11	Course Work – 3: Course Assignment	Course Assignment on preparing drafts
12	Assessment Hour - 2	Assessment test 2
13	Contact Hour – 8 : Classroom Discussion	Annotated bibliography, spotlight video
14	Contact Hour – 9 : Classroom Discussion	avoiding plagiarism, intertextual conversations
15	Contact Hour – 10 : Classroom Discussion	case study writing workshops
16	Course Work – 4: Course Assignment	Course Assignment on spotlight video
17	Course Work – 5 : Course Assignment	Course Assignment on case study



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### DEPARTMENT OF ENGLISH

### CURRICULUM FOR CERTIFICATE COURSE - CEREN002

Hour	Delivery Mode and Activity	Topics to be Covered
18	Assessment Hour - 3	Assessment test 3
19	Contact Hour – 11 : Classroom Discussion	Writing transfer
20	Contact Hour – 12 : Classroom Discussion	creative non- fiction spotlight on humanities, natural science, social science, academic writing- part 1
21	Contact Hour – 13 : Classroom Discussion	creative non- fiction spotlight on humanities, natural science, social science, academic writing- part 2
22	Course Work – 6: Course Assignment	Course Assignment on non- fiction spotlight
23	Course Work –7 : Course Assignment	Course Assignment on academic skills
24	Assessment Hour - 4	Assessment test 4
25	Contact Hour – 14 : Classroom Discussion	Revision
26	Contact Hour – 15 : Classroom Discussion	Revision
27	Course Work –8 : Course Assignment	Course Assignment on composition writing
28	Assessment Hour 5	Assessment test 5
29	Assessment Hour 6	Course End Assessment
30	Assessment Hour 7	Course End Assessment

## 16. ASSESSMENT COMPONENTS

Total Marks: 100

**CLASSROOM AND GROUP PARTICIPATION: 20 Marks.** This component



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aims at testing the course content understanding and the reflection skills and their attainment levels.

**COURSE WORK: 30 Marks.** This component aims at testing the skill attainment levels of the learners in analysing and implementing the real-world problem.

**MID-COURSE ASSIGNMENT: 20 Marks.** This component aims at testing the module-wise attainment levels of the course objectives and course outcome and module outcomes.

**END-COURSE ASSESSMENT: 30 Marks.** This component aims at testing overall attainment levels of the course with respect to course objectives, course outcome and module outcomes.

## 17. COURSE EVALUATION & GRADING

The course evaluation is done/coordinated entirely by the course coordinator. The following 10-point Indirect Grading System is used for awarding grades to students:

Percentage of Mark	Letter Grade	Interpretation	Class
95 and above	O	Outstanding	First Class with Distinction
85 to below 95	A+	Excellent	First Class with Distinction
75 to below 85	A	Very good	First Class with Distinction
65 to below 75	B+	Good	First Class
55 to below 65	B	Satisfactory	First Class
45 to below 55	C	Average	Second Class
35 to below 45	P	Pass	Third Class
Below 35	F	Failure	Fail
Incomplete	I	Incomplete	Fail
Absent	Ab	Absent	Fail



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The grade is awarded by the course-coordinator by considering the overall performance of the learner in all the assessment component of the course.

## 18. GRIEVANCE REDRESSAL

The grievances, if any, can be submitted to the Head of the Department for its redressal. Those grievances that cannot be redressed by HoD can be forwarded to Academic Council of the College for final decision on the matter.

## 19. ISSUANCE OF CERTIFICATES

The Course Completion Certificate will be issued to all the successful candidates showing the Total Marks and Grade Obtained.



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